



**Send to:** Rob Johnson, Search Chair  
 Mars Hill Academy  
 4230 Aero Dr., Mason, OH 45040  
 Cell: 818.620.5182  
 Email: rob.johnson@marshill.edu

## Assistant Headmaster Application

**Applicant:** Please complete this form and include a separate sheet for answers to the personal response questions.

**I. PERSONAL DATA**

A. Name \_\_\_\_\_ Tel. (h) \_\_\_\_\_  
 Address \_\_\_\_\_ Tel. (c) \_\_\_\_\_  
 \_\_\_\_\_ Email \_\_\_\_\_  
 \_\_\_\_\_ Appl. Date \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Date Avail. \_\_\_\_\_

B. Why are you considering a change of position at this time? \_\_\_\_\_

C. Date of Birth \_\_\_\_\_

D. Marital Status    Single    Married    Divorced    Widowed    Remarried

E. Family Information

Spouse's Name \_\_\_\_\_ Employment \_\_\_\_\_

Children's	Names				
	D.O.B.				
	Current Grade				

F. Church Membership (*It is the policy of Mars Hill Academy that all teachers be members in good standing of an evangelical church.*)

G. Have you read the entire Bible?    Yes    No   (*If No, please list the portions you have not read.*)

H. The general state of your health is  Excellent  Good  Average  Poor

Do you have any recurring illnesses or other difficulties that may, at any time, affect your ability to work?

Yes  No

If Yes, please explain \_\_\_\_\_

I. Have you ever been convicted or arrested for a criminal act?  Yes  No

If Yes, please explain \_\_\_\_\_

## II. EDUCATION

A. Undergraduate college/university, location

\_\_\_\_\_

\_\_\_\_\_

Degree Major \_\_\_\_\_ Degree Date \_\_\_\_\_

Minor \_\_\_\_\_ Degree Date \_\_\_\_\_

B. Graduate university, location

\_\_\_\_\_

\_\_\_\_\_

Degree Major \_\_\_\_\_ Degree Date \_\_\_\_\_

C. Other training or preparation relevant to this position

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## III. TEACHING EXPERIENCE

Name and location of schools in which you have taught (most recent first)	Grades/Subjects taught	No. years you taught there	Dates/Years you taught there	Reason for leaving

**IV. ADMINISTRATIVE EXPERIENCE**

Name and location of schools in which you have served in an administrative capacity (most recent first)	Grades/Levels Supervised	Dates/Years there	No. years there	Reason for leaving

Most recent salary \_\_\_\_\_

**V. OTHER WORK EXPERIENCE**

Please list all other work or military experience

Employer	Job	Dates/Years you worked there	Reason for leaving

**VI. OTHER EXPERIENCE**

Please list other experiences which you feel strengthen your application.

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**VII. RECOGNITION/HONORS**

Please list honors or other areas of achievement you've received.

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**VIII. LIST PROFESSIONAL ORGANIZATIONS TO WHICH YOU BELONG**

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**IX. PERSONAL INTEREST**

Please list any areas of school life (e.g., art, music, athletics, coaching, drama, journalism, yearbook, foreign languages, etc.) in which you have a personal interest. Also indicate the amount of experience you have with these areas of interest.

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Are you particularly interested, gifted, or qualified in any of the following? Please check all that apply.

Art     Music (Please indicate *Vocal* or *Instrumental* \_\_\_\_\_)

Sports (Please list): \_\_\_\_\_  Coaching

Latin or other Foreign Language (Please list): \_\_\_\_\_

Drama     Debate     Mock Trial     Yearbook     Journalism

**X. QUESTIONS FOR PERSONAL RESPONSE** (Please answer the following on a separate piece of paper.)

1. Describe your testimony of conversion and personal view of the Bible. (A brief testimony will suffice for this application.)
2. Explain what you consider to be the function of a Christian school.
3. Express your philosophy of education.
4. Express your thoughts on Dorothy Sayers' article "The Lost Tools of Learning."
5. Describe a particularly difficult challenge or conflict in your role as an administrator or teacher, and also how you resolved it.
6. Please describe the particular strengths and weaknesses of students in your experience in classical Christian education. How are you particularly gifted to address these strengths and weaknesses in the young men and women in your care?
7. List the books you have read in the last 12 months (*excluding* books assigned as required reading for professional development, college coursework, etc.). Include a brief explanation of the book that had the greatest impact on you and why.
8. Please read the Westminster Confession of Faith and briefly list any objections/exceptions.
9. Please read the Dallas Statement on Social Justice and the Gospel and briefly state any objections you have to it. (<https://statementonsocialjustice.com/wp-content/uploads/2018/09/SSJG-FINAL.pdf>)

**XI. REFERENCES** (Please use the attached reference form to provide us with your references.)



## Authorization to Check References

Office Use Only: Applicant \_\_\_\_\_

Interview Date: \_\_\_\_\_

Full Name: \_\_\_\_\_ / \_\_\_\_\_  
Include full name for exact identification purposes / "Goes by" name

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Social Security # \_\_\_\_\_

I authorize Mars Hill Academy to conduct a full background check and contact the references listed below regarding my application.

All reference information will be treated confidentially and shared only with senior administration and board members.

Please check here if we are free to contact other references that we may develop.

Please provide references who know you well, who have been superiors, peers, and subordinates. Please, no references which are solely personal in nature.

	CONTACT PERSON / Goes by	RELATIONSHIP	COMPANY	PHONE # & EMAIL
SUPERIORS				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____
PEERS				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____
SUBORDINATES				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____
				(W) _____ (Cell) Email: _____